

Minutes of the meeting of Hungerford NP project team held on Friday 17th November 2023, 7pm in the Hub.

Present – Cllr Richard Hudson (RH), Chris Scorey (CS), Cllr Jerry Keates (KC), John Ryder (JR), Denise Gaines (DG), and Town Clerk (TC)

1. **Note apologies** - Cllr Keith Carlson (KC), Cllr Helen Simpson (HS), Cllr Alistair Fyfe (AF), Cllr Claire Winser (CW), Cllr James Cole (JC) and Steve Bickell (SB). Steve has indicated he will be stepping down from the committee due to other commitments.
2. **Agree minutes of 11th October 2023** –JK proposed the minutes, seconded by DG, one abstention, rest in favour.
3. **Review Consultation Response** – Three consultations took place in the Corn Exchange building during November 2023 and an online consultation ran for 10 days. RH has written a report following receipt of the feedback. (**Refer to attached report**). This was presented to the meeting and discussed. There is a clear preference for one of the site allocation options, with the second and third choice added together not quite equaling the first choice. The most popular consultation comments related to traffic and impact on infrastructure, in particular the doctor's surgery. In total there were 243 responses which represents approx. 9% of the population of households.
4. **Consider recommendations and propose site allocations for the draft NP.**
ACTION: Include the web questionnaire in the report. TC to forward to RH.
ACTION: Send the report to our consultant for his feedback.
DG proposed the site allocations document forms part of the Draft Plan, subject to our consultant's approval and any suggested amendments, seconded by JK, all in favour.
ACTION: If agreed by our consultant in time, TC to add to the next Full Council agenda (Part 2) scheduled for 4th December 2023, for Town Council agreement.
5. **Agreement of Draft Plan** – It was agreed the Draft Plan should be reviewed once the final draft of the housing site allocations has been included.
6. **Employment Land** – Review of this would create a 6-to-9-month delay in adoption of our NP. The Team did not wish to do this. Instead, it was suggested that this review could be included within the Town Strategy (if it falls within the TORS) which could also look at locations for an Enterprise Centre. It was questioned how residential buildings in the Employment Area are agreed. There is a current application on-going.
7. **Next meeting date** – Wed 24th Jan 2024, 7pm in the Hub (*booked*)

Meeting finished at 7.50pm